MOVING A BUILDING INFORMATION SHEET

PRIOR TO ISSUANCE OF A MOVING PERMIT

_____A Conditional Use Permit is required for any new or existing building moved into or within the City limits.

Exceptions:

- Buildings moved out of, or through the City.
- The relocation of structures within the same lot.
- The moving of an accessory building having a gross floor area of 120 square feet or less.

_____A pre-application inspection and approval is required for all buildings proposed to be moved into or within the city limits (excludes buildings being moved out of, or through Plymouth).

_____Submittal of a current Certified Land Survey from a Registered Land Surveyor showing location, setbacks and drainage of proposed building, including all other information required by Section 400.13 of the Plymouth City Code.

APPLYING FOR A MOVING PERMIT

_____An application for a moving permit shall be made after City Council approval of any required conditional use permit, and at least 30 days prior to the proposed moving date.

_____Verification that all requirements of the conditional use permit have been satisfied.

_____2 sets of building plans showing how the proposed foundation will be constructed and fastening of the structure to the foundation (a separate building permit application shall accompany the application for a moving permit).

_____3 copies of a Certified Land Survey (as previously described).

_____A copy of a current building mover's license from the State of Minnesota.

_____A copy of all necessary State and County permits, together with a copy of permissions granted to cross over any private properties within the City (if applicable).

_____Evidence such as a bill of sale, showing that the applicant is entitled to move the building.

_____Evidence that the building and lot from which it is to be removed are free from mortgages, liens, or other encumbrances and that all taxes and other charges against the lots from which, and to which, the building is to be moved are currently paid.

_____If the building to be moved is located within the City of Plymouth, separate foundation demolition and sewer/water disconnect permit applications shall accompany the moving permit application.

_____Evidence that any wells or septic systems have been properly abandoned for properties located within the City of Plymouth.

CONTACTS

MN Department of Transportation
Freight and Commercial Vehicle Operations
(Building Mover's License).....651-366-3680
Oversize and overweight permit office.....651-296-6000
Oversize and overweight permit office
(Buildings over 20 feet in width).....651-355-0246

Hennepin County Department of Transportation
Permit Office 612-596-0339
Taxpayer Services Department.....612-348-3011

Gopher State One (Call Before You Dig) ..651-454-0002

City of Plymouth
Planning Division 763-509-5450
Building and Inspection Division 763-509-5430
Police Department 763-509-5160